

Poulshot Parish Council

Minutes of Meeting Held at Village Hall
At 19:30 on Tuesday 5th July 2011

Parish Council Meeting

Attendance

Attending –

Mr Nicholas Hunloke (NH) Chairman
Mr Geoff Collett (GC) Vice-chairman
Mr Malcolm Nixon (MN)
Mrs Sue Aldridge (SA)
Mr Joe Baber (JB)
Mr Steve Housby (SH)
Maggie Goodenough (MG) *Parish Clerk*

There were 3 members of the public in attendance

1. 25/11/12-Welcome and apologies

Chairman opened the meeting and welcomed the public; apologies were received from Councillor Tim Nixon.

2. 26/11/12 – Declaration of interests

None were received

Open session

The chairman opened the public session.

No comments were received

Chairman closed the session.

3. 27/11/12 - Minutes of Meeting held on 3rd May 2011

NH explained that in accordance with the agreement made in item 16/09/10, the minutes from the meeting held on the 3rd May 2011 were passed as a true and accurate record of events, all agreed and they were signed by NH in the presence of the council, on the 24th May 2011.

4. Matters arising

- a. **28/11/12 Pippin Homes Development** – IS nothing to tell at this point, still trying to gain written confirmation of the agreed non adoption of the access road from Wiltshire Council.

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- b. **29/11/12 –BT telephone box** - MN explained that TN will try to get the children of the village involved during the summer holidays and will update at the next meeting.
- c. **30/11/12 – Village Green Risk Assessment** – Will be completed in the next week.
- d. **31/11/12 – Village Green Manhole covers ownership investigations** – NH explained that a Wessex water map has been received and that this has been compared to manhole covers on health and safety reports, to establish ownership and future liability for the covers. SA explained that the relevance of this exercise is to ensure health and safety on the village green going forward. Further investigations to take place into the ownership of covers and be reported at next meeting.
- e. **32/11/12 – Parish steward** – GC stated that there is nothing much to report, a number of pot holes have been reported and having spoken to the Parish stewards they are happy to take over cutting of ditch edges on green and around trees, they have also completed spraying of footpaths. Please let GC know of any issues so that they can be passed onto the steward.
- f. **33/11/12 – Playground Safety inspection report** - SA all ok at this point, however the swing seats need cleaning TN to carry out as per his agreement.
 - 1. MN explained that the Village hall committee feel that the Parish council should be responsible for payment for outside water and electricity for cleaning equipment. MN to provide the obtained quotation of approx. £150, all councillors agreed to meet this payment on presentation of quotations.
- g. **34/11/12 Community Area Partnership** – NH informed council that Colonel Chris Langton will be taking on the role of representative on the CAP in place of Tim Jalland. Clerk confirmed that Chris will be taking forward the application for grant payment for the goal posts.
- h. **35/11/12 - Sinton’s Insurance** – The clerk confirmed that the councils response had been returned to Sinton’s but no further correspondence had been received. NH read aloud the councils response
‘It was agreed that at the time of the accident it was unclear who owned the village green and no health and safety checks were carried out. Neither was Simon Franklin (grass cutter) formally asked to report any problems. Regular Health and safety inspections have subsequently been introduced and Mr Franklin has been asked to report as well. No liability is admitted but the council feel that a settlement may be in the best interests of all concerned.’
- i. **36/11/12 - Fibre Optic Broadband** – SH advised that everything looked into so far has been very expensive and that it looks like the area will be reliant on WC to take their plans forward.
- j. **37/11/12 – Flood Defences** – MN gave list of sites to be posted, half of the sacs are stored in GC workshop on the green the other half are located at Townsend House. Clerk to put up notice for villagers.

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- k. 38/11/12 – Village Trust, footpath proposals** – Ray Josey explained that he is the deputy chairman of the Village trust, the trust have come up with a proposal of investigating the possibilities of making the gates and footpaths in the village more user friendly for less able people. RJ asked council their opinion on such changes, he explained that Urchfont have carried out such changes with great success. NH agreed that this is a good idea however that WC covers the footpaths, Tim Coleman explained that he has spoken to Ester from highways department and she is supportive of the idea. SA felt that this was a good idea, all council agree with the proposal. Ivor pointed out that gates can be left open and would suggest that stiles are considered or self-closing gates. The overall opinion was that this will enhance the life of a large group of people in the village and the trust will keep council informed of progress.
- l. 39/11/12 – Motor Cycle noise** – Clerk explained that a complaint had been received about motor cycles using the lanes beyond Townsend Farm for cross country riding and that the noise is a disturbance to their peace. Council agreed that this should be passed on to Wiltshire police, Rose and Emily, to investigate.
- m. 40/11/12 – Queen Elizabeth II fields Challenge** - The chairman explained that a letter had been received with regard nominating local fields or playing grounds for the QEII fields challenge. No councillors felt this was relevant to the village and that it should not be carried on any further
- n. 41/11/12 – Village plan** – NH has spoken to Steve Pope Baron who will be taking the plan on further.

5. 42/11/12 – Finance

5.1. 43/11/12 - The chairman asked council to authorise following payments

Payable	Net	VAT	Gross
Clerk Salary – Jun-Jul 2011	114.50	0	114.50
Community First Subscription	36.00	0	36.00
HMRC PAYE due for April to July 2011	76.33	0	76.33
JS Weeks	60.00	12.00	72.00
M Goodenough – expenses (printer cartridges)	26.00	0.00	26.00
Wiltshire Association of Local Councils	94.12	18.82	112.94

5.2. 44/11/12 – The Chairman explained that the following payments had been made between meetings

Payable	Net	VAT	Gross
JP Edwards (champagne for Royal Wedding)	193.05	0	193.05

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celebration 29 th April 2011)			
Wallis Event Hire - Glass hire	22.00	4.40	26.40

5.3. 45/11/12 – The Chairman explained that the following payments have been received between meetings

From	Reason	Amount
J Hawkins	Allotment Rental	£20.00
J Bathe	Allotment Rental	£20.00
Village Trust	Green Gardens Rental	£100.00
SEB	Consent payment – Barley Hill Lane	£1.15
HMRC	VAT rebate 2010/11	£496.81

5.4. **46/11/12 - Current balance sheet and payments.** – The clerk explained that the current balance, including the payments authorised in this meeting, is £7663.83

6. 6.1 47/11/12 - Planning: - NH explained that the following applications received between meetings

Reference	Applicant	Details	Comments
E/11/0586/FUL	Mr Edward Plank 60 Poulshot Road	Creation of access for private driveway and off road parking	No objections
E/11/0498/FUL	15 Poulshot Road	First floor rear extension	No objections

6.2 48/11/12 NH asked council to consider the applications received prior to the meeting

Reference	Applicant	Details
E/11/0740/FUL Full Planning And E/11/0739/CAC Conservation Area Consent	Mr & Mrs Urda 18 Mill Lane	Proposed replacement dwelling and garage (resubmission) NO Objections received at the meeting

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7. 49/11/12 AOB

1. **TN** suggested that the parish council fund in future years the entertainment held after the summer fete, on the Village Green. As this is for the whole village, all councillors agreed that this was an interesting idea and that it should be discussed again closer to the next summer fete.
2. **MN** raised a question to council with regard the use of the village green for parking on the 5th August, when the Wadworth horses arrive for their holiday, all councillors agreed that there was no issue with this.
3. **NH** raised the issue of the 2012 Jubilee celebrations and suggested organising a committee to start arranging things, possible meeting to ask all public what they think, flyer suggested to be sent around. To be finalise at the minutes meeting.
4. **NH** announced that the resignation of the clerk has been received with effect from the end of July, post to be advertised and councillors to ask around the village.
5. **GC** asked for a letter to be sent to Mr Day to thank him for the vintage car rally.

8. **49/11/12** – The Chairman confirmed that the time and date of Next Meeting will be 7.30pm on Tuesday 6th September 2011 at the Village Hall.

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