

Poulshot Parish Council

Minutes of Meeting Held at Village Hall
At 19:30 on Tuesday 7th July 2009.

Parish Council Meeting

Attendance

Attending -

Mrs Sue Aldridge (SA)
Mr Malcolm Nixon (MN)
Mr Steve Housby (SH)
Mr Joe Baber (JB)
Mr Geoff Collett (JC)
Maggie Goodenough (MG) *Parish Clerk*
WPC *Emily Summers*

There were 9 members of the public in attendance.

1. 29/09/10- Welcome and apologies

Clerk opened the meeting and welcomed the public; apologies were received from Nicholas Hunloke. (Belated apologies from Jonathon Seed)

2. 30/09/10 - Resignation of Chairman

– The clerk explained that after the last meeting the chairman Mike Hues had resigned his position from the council with immediate effect.

3. 31/09/10 - Election of Chairman

Clerk explained that the Vice Chairman has stepped up to the role and as he was unable to attend this meeting his formal election will take place at the next meeting

4. 32/09/10 - Election of Vice Chairman

- The clerk explained that a new vice chairman would now need to be elected and asked for nominations, SA nominated Geoff Collett this was seconded by SH and the council unanimously agreed this appointment. The clerk handed the meeting over to the vice chairman.

GC took the opportunity to thank Mike Hues for his loyal and tireless work for the council in the last 26 years as chairman and for a previous 10 as councillor.

5. 33/09/10 – Declaration of Interests

–None received

Open Session

Vice Chairman opened the session and firstly welcomed WPC Emily Summers to the meeting. Emily informed the council that there were no issues in the village.

GC explained that he and the clerk had attended the first area board meeting on the 1st July 2009; a short film was then shown about the area boards and their role in the new council.

GC informed the meeting that the next meeting of the area boards is to be held on the 23rd September 2009 and that everyone is welcome to attend, Clerk to find out the location and report at the next meeting. SH then did a short presentation on Community area Partnerships and how they will work within the council structure, informing the meeting that the next meeting on the 14th July 09 at Semington Village Hall is open to all.

A member of the public asked if any event will be arranged for Mike Hues leaving, GC explained that the council are in the process of writing to Mike to ask if he would like come

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along to a cheese and wine evening, to be held later in the Autumn, in the village hall, which will be open to the public should they wish to attend. No further questions were received.

GC Closed the session

6. 34/09/10 Minutes of Meeting held on 19th May 2009

The Vice Chairman explained that in accordance with the agreement at the last meeting (item 16/09/10) the Minutes of the meeting 05/05/09, were reviewed and approved on the 19th May 2009. The council were asked if the minutes from the 19th May 2009 were a true and accurate record of the events, all agreed and signed by GC in the presence of the council.

7. Matters arising

- a. **35/09/10 - Village Green** – GC explained that further to the land registry letter sent out in May, the council had received one objection and are currently discussing the situation with the Solicitor.
- b. **36/09/10 - Parish Steward** - GC explained that the parish steward would in the village in July but after that there would be a break of two months, August is kept for holidays required by the steward and also for routine jobs that are best performed in the summer months, he is set to return in October, any requests for works should be directed through GC. GC also pointed out that the footpaths down to the church are in a poor state of repair and that he would be enquiring with the steward about their upkeep.
- c. **37/09/10 Ponds** – Clerk reported that further contact has been made with Wiltshire Wildlife and that they are getting in touch with their conservation specialist and will be back in touch. She explained that any work could not be carried out until the autumn so as to cause as little disruption to the wildlife as possible, clerk to update at next meeting
GC to confirm ownership of the pond next to Planks Dairies and into the work required on the pond on the left of the green.
- d. **38/09/10 Allotments** – MN reported that concerns have been raised over the condition of the allotments and that under rules of the tenancy agreement section 5 .a *The Allotment Garden shall be kept in a clean, decent and good condition and properly cultivated*
All councillors agreed that a letter should be sent to one Tenant about the condition of their ground, the other two are satisfactory. MN to report at next meeting, Clerk to write to G Wall.
- e. **39/09/10 Playground Safety Inspection Reports** - GC read out the report from Wicksteed leisure, two minor non vital flaws had been found and no further action is required. Council agreed a weekly safety inspection will be carried out by SA and that quarterly hazard inspections will be arranged at the next meeting.
- f. **40/09/10 Housing Needs Survey** – the Vice chairman explained that this item had been moved to the end of the meeting in the hope that the developer would be able to attend, unfortunately he was not present. GC explained that a letter had been sent to the planning department stating the council's views on the development following the housing need survey. GC explained that the survey was inconclusive and that the council believed that affordable houses to purchase would be the best option for the village development, hoping to encourage people to stay and become part of the

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community. No response has yet been received and no decision has been made in the planning application. Further report at next meeting.

8. 41/09/10 Finances

i - Council agreed payments to

Payable	Net	VAT	Gross
M Goodenough Salary Apr-May	174.16	0.00	174.16
Wicksteed Leisure- Playground Inspection	71.00	10.65	81.65
JS Weeks & Co – internal audit	50.00	7.50	57.50
M Goodenough Salary Jun-July	174.16	0.00	174.16

ii - Clerk confirmed the balance at 30/06/09 was £8236.26.

iii – Annual performance review of internal Audit – Councillors had no issues with the current internal auditors.

iv - Review of risk assessment procedures – council went through the list and felt no changes were required.

v - Approval of Clerks Annual Salary and employment status – Council agreed that as per the finance meeting in November 2008 and the 2009/10 budget the Clerks salary for 2009/10 will increase to £1045pa. It was also agreed that the Clerk is an employee of the council and therefore has all the statutory employee rights.

vi – Review of current standing orders – Council reviewed and agreed no changes were required.

vii – Application for cleansing grant – council agreed to apply for the same amount as in previous years of £240. Council also agreed that tenders should be sort for the cleaning of the playground area, clerk to source 3 quotes.

9. 42/09/10 Planning

E/09/0413/TCA	Higher Green Farm	Felling of eucalyptus tree – full planning received
E/09/0393/LBC	Mr T Jalland Lower Green farmhouse 44 The Green	Repair/replacement of existing windows, erection of porch, formation of opening in gable wall, various internal and external works to building. – Full planning received.
E/09/0481/FUL	Mr and Mrs Curnow Higher Green Farm	Change of use from holiday accommodation to residential

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		institution (C2) – Consent Granted.
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ii- Applications Received between meeting and decisions –

E/09/0629/FUL	Mr M Rafferty 1 Poulshot Road	Single Storey Extension – no objections
E/09/0549/FUL	Poulshot Village Hall	New Balustrade and hand rail – no objections
E/09/0563/TCA	Lynton 188 Poulshot Road	Height reduction of Conifer – no objections

iii. Applications Received

E/09/0746/FUL	Mr Ian Footitt 22 Poulshot Road	Formation of new vehicular parking space – no objections
E/09/0735/FUL	Mr Tim Jalland Lower Green Farmhouse 44 The Green	Relocation of oil tank – no objections

GC explained that all applications that had been reviewed between meetings had received no objections. GC asked for votes on remaining applications and both were passed unanimously.

10. 43/09/10 - Footpaths and Highways

Broadway Lane – Clerk asked to chase Wiltshire Council with regard Broadway.

11. 44/09/10 Next Meeting

The Vice chairman confirmed that the next meeting would be held on Tuesday 8th September 2009 at 7.30pm in the Village Hall.

12. 45/09/10- Co-Option of Council member - GC asked the public to leave the hall to allow the council to review the applications received for the Council position. The council considered two applications and agreed on Mr Tim Nixon who will be invited to join the council at the next meeting on the 8th September 2009.

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