

Poulshot Parish Council

Minutes of Meeting Held at Village Hall
At 19:30 on Tuesday 4th January 2011

Parish Council Meeting

Attendance

Attending –

Mr Nicholas Hunloke (Chairman) (NH)
Mr Malcolm Nixon (MN)
Mrs Sue Aldridge (SA)
Mr Steve Housby (SH)
Mr Geoff Collett (GC)
Maggie Goodenough (MG) *Parish Clerk*

There were 3 of the public in attendance and WPC Emily Thomas

1. 86/10/11-Welcome and apologies

The chairman opened the meeting and welcomed the public; apologies were received from Councillors Joe Baber and Tim Nixon.

- 2. 87/10/11– Declaration of interests** – NH asked councillors of any declarations none were received.

Open session

NH opened the session

NH welcomed Emily and asked her to advise of any issues; Emily explained that there was a suspect vehicle in Seend and since then a theft of a trailer so be alert. Also Emily explained that there had been a reported issue with a dog in Corn Close, a muzzled dog attacked another dog and the owner was injured whilst trying to separate them, Emily explained that she believes that the dog warden will be involved. Nothing else to report. NH asked if anyone else had anything to raise, no one did so the session was closed.

NH closed the open session

3. 88/10/11 - Minutes of Meeting held on 6th November 2010

NH explained that in accordance with the agreement made in item 16/09/10, the minutes from the meeting held on the 6th November 2010 were passed as a true and accurate record of events, all agreed and they were signed by NH in the presence of the council, on the 16th November 2010.

4. Matters arising

- a) 89/10/11 - Pippin Homes Development** – The chairman explained that Ivor Sault was unable to attend the meeting but that he would like to meet with council to go over the plans as they are advancing. Councillors all agreed to meet with Mr Sault on the 18th January 2011. NH also read out a letter received from Mr A Kidd, Mr Kidd requested

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Minutes of Meeting 4th January 2011

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Poulshot Parish Council

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that the new plans should be available for parishioners to view; NH suggested there is no reason why the parishioners should not see the latest plans. SH commented that he understood that the new plans had not yet been put into the planning department and that this may mean that they are not the final plans and suggested waiting until we have spoken to Ivor? SH also pointed out that all submitted plans are available for anyone to view on the Wiltshire Council Website. All agreed that they would discuss this with IS at the aforementioned meeting and respond to Mr Kidd after this.

- b) **90/10/11 – Village Green Risk Assessment-** SH confirmed that this was completed on 01/01/11 and all ok at this point. Copy of the report handed to the Clerk.

- c) **91/10/11 - Village Green** – SH explained that some months ago he attended a course on common land and village greens; he explained that there is a lot of legislation involved. 3 types of land and that there is a Difference in law between Common land and Village greens. SH explained that Poulshot Green is registered as common land, that common land is subject to the road traffic act, meaning all vehicles should be licenced. SH went on to explain that grazing rights, as discussed at previous meetings, must have been reapplied for in 1965 but a parish council may offer contractual grazing rights. He went on to explain about rights of way over the land. He explained that once registered as a village green then it remains so forever, so before taking any actions this must be considered. He continued by explaining that the rules of building on common land restricts the building of any type of enclosure, this includes tennis court net's, also a bus shelter would be classed as an enclosure. Whitehall is the only body that can give permission for building of enclosures on Common Land. SH finally explained that any By-laws would have to be approved by the government should a council wish to impose them. He commented that the course was very interesting and informative but that there is so much involved in the ownership and permissions of a Village Green that he had barely touched the surface.

- d) **92/10/11 – Parish Steward** – GC very little to comment on Parish Steward at this point, asked if anyone has any points that need work, NH moved it up to Ponds on the Green. He asked if the parish steward would consider this as steward work. GC explained that the ditch on the green is done by the steward so will ask about the ponds.

- e) **93/10/11 - Ponds** – NH read out an update from The Village Trust. This explained that the work has been carried out on two of the ponds in the village but that the work on the large pond has been halted due to a mains sewer. NH to speak to Mr Kidd with regard pipes, GC to look into Wessex water plans about location of pipes. All work on the large green will have to be done manually.

- f) **94/10/11 - Playground safety inspection report** – SA confirmed that she has carried out a visual inspection and that all seems well, but the swing seats are very dirty and the floor area is very slippery. SH informed that TN has been in to clean the area in the last few days. SA to confirm at next meeting.

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- g) **95/10/11 - Community Area Partnership** – NH welcomed Tim Jalland, TJ explained that there is still money left in the pot for community projects. Such as the goals posts previously suggested, all councillors agreed that this would be a good plan, Clerk to liaise with Tim about applying for a grant. TJ also explained that now that the partnership is up and running that they are now heading out towards the villages, TJ is going to suggest that the villages list things that they wish to carry out and try to unite the villages on ideas, this will be TJ project in the coming months.
- h) **96/10/11 – Sinton’s Insurance** – Clerk explained that the insurance company had been in touch asking for confirmation of the ownership of the manhole cover NH read out the councils reply stating that the council could not comment any further than previously.
- i) **97/10/11 – Playground Survey** – SH explained that further to the notice in the magazine, there had not been a vast response, but he thinks that the council should take the lead about finding things for the village children. A suggestion from a parishioner is that a large play area should be considered. A suggestion is that local land owners or developers are approached for land required. SH asked how much support he would get from the council to progress any ideas forward, as this project would require full support. MN asked to see plans of suggested areas, pictures were provided for viewing, as a suggested idea. Councillors debated the idea and debated the size of the area required. Insurance would have to be discussed as this would increase. NH suggested that he would not be against taking this forward. All councillors would be happy to support further investigations. SH to report on progress at next meeting.
- j) **98/10/11 – Fibre Optic Broadband** – SH explained that the village has been leafleted to encourage people to join in the race for infinity BT, unfortunately this has been unsuccessful as a 75% take up was required. SH explained that Wiltshire council have ring-fenced some money for such a project. SH suggested that a letter is sent to the CEO of Wiltshire Council asking for funding. Other ideas put forward have been microwave masts from Seend to Poulshot. SH to liaise with MW (WW) about wording of a letter to Wiltshire Council.
- k) **99/10/11 – Willow Trees** – Clerk confirmed that the work is re-scheduled for 5/01/10 and that any wood would be left for the villagers.
- l) **100/10/11 –Royal Wedding Celebrations** – NH asked if anyone has any ideas about wedding celebrations, MN commented that the village pub is hoping to get a marquee for the day. NH suggested that the council leave the celebrations to the pub and allow the council to join in at the Jubilee in 2012. All agreed!
- m) **101/10/11 – Community Cleansing Grant** – The clerk explained that Wiltshire Council will no longer be running the Community Cleansing grant; this has previously been applied for with regard the cleaning of the playground. Clerk to investigate if

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skips will still be available in the village.

- n) **102/10/11 – St Peter’s Church Jubilee celebrations** - NH read out a letter received from St Peters Church asking for the council to let them know of any ideas when decided as they would like to join in. All councillors agreed to discuss this at a later meeting.
- o) **103/10/11 – Melksham Food and Drink Festival 2011** – NH explained that a letter has been received from Melksham Food and Drink festival 2011 asking for funding and all councillors rejected the idea, but suggested forwarding the information to local businesses that may be interested in joining in.
- p) **104/10/11 – Parish Elections 2013** – The Clerk reminded the councillors that further to the decision of the newly formed Wiltshire Council, that the next parish elections would not be held until 2013.
- q) **105/10/11 – Allotment Vacancy** – NH explained that no interested parties had stepped up for the currently vacant allotment, to be advertised in the magazine one more time and carried forward to the next meeting.
- r) **106/10/11 – Aqua Sacs** – Clerk explained that an order form has now been received and confirmed that as per minute point 20/10/11, 200 are to be ordered. Clerk to confirm price per Sac on order.
- s) **107/10/11 - Unauthorised Parking on village green** – NH explained that a parishioner had complained about parking of vehicles on the green, SH explained that vehicles parked on the green must be taxed, but if they are then there is little that can be done under the common land laws. SH suggested that putting boulders to stop the parking. SH suggested writing to the people who park vehicles on the green. GC to investigate further the people parking on the Green opposite the Raven Pub.
- t) **108/10/11 – Ditches on Village Green Maintenance** – NH explained that this had been covered in point 92/10/11 with regard the Parish Steward.

5. 109/10/11 Finances

A Payments approved and made between meetings

| Payable | Net | VAT | Gross |
|--|--------|------|--------|
| Over 60’s Group | 250.00 | 0.00 | 250.00 |
| Malcolm Nixon (reseeding of Barleyhill Lane) | 60.00 | 0.00 | 60.00 |

Payments made between meetings – approved in minutes point 104/09/10 e

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| | | | |
|----------------------------|--------|--------|--------|
| Curry's Electrical Store – | 850.00 | 126.60 | 723.80 |
| Purchase of Laptop | | | |

Payments to be authorized

| | | | |
|--|--------|------|--------|
| M Goodenough (Clerks Salary Dec – Jan) | 190.83 | 0.00 | 190.83 |
| M Goodenough – expenses (ink cartridge) | 15.99 | 0.00 | 15.99 |

B Current Balance sheet and payments, Clerk confirmed that the current balance on the account, after the afore mentioned cheques was £4951.60

C Clerk explained that at the finance meeting in November 2010 that the councillors present had agreed that the precept for 2011/12 should remain at £5000pa and asked councillors to vote their agreement of this sum, all apart from SH agreed, SH declined to vote as he had not attended the finance meeting. The Chairman signed the form to be sent to Wiltshire Council

D Clerk asked all councillors to vote on the continued use of JS Weeks for the internal audit and Mazaars for 2010/11. Chairman asked councillors to confirm the continued employment of Mrs Maggie Goodenough as the Clerk and Financial Officer for 2011/12. All agreed on all points.

E The clerk explained that the role of clerk is an employed position, with all employment rights and with a salary of £1145 pa.

12 110/10/11 – Planning

Applications granted – NH confirmed the applications received since the last meeting – no objections had been received.

| | | | |
|---------------|---|--|---------------------------|
| K/56219/F | Mr and Mrs P Henshaw Home Close, Barley Hill Lane, SN10 1RT | Outline planning for erection of dwelling and garage | No objections received |
| E/10/1513/TCA | 15 Barley Hill Lane, SN101RS | Work to trees | No objections received |

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6. 111/10/11 -Next Meeting

The chairman confirmed that the next meeting, would be held on Tuesday 1st March 2011 at 7.30pm in the Village Hall.

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