

Poulshot Parish Council

Minutes of Meeting Held at Village Hall
At 19:30 on Tuesday 4th May 2010

Parish Council Meeting

Attendance

Attending –

Mrs Sue Aldridge (SA)
Mr Malcolm Nixon (MN)
Mr Tim Nixon (TN)
Mr Joe Baber (JB)
Mr Steven Housby (SH)
Mr Geoff Collett (JC) (Vice-Chairman)
Maggie Goodenough (MG) *Parish Clerk*
Mr Jonathan Seed (JS)

There were 8 members of the public in attendance.

1. 01/10/11-Welcome and apologies

The vice-chairman, Geoff Collett opened the meeting and welcomed the public; apologies were received from Nicky Hunloke.

GC explained that as this is the annual general meeting he would now hand over to the clerk.

2. 02/10/11 – Election of chairman - MG asked for nominations for the 2010/11 chairman, SA nominated NH, this was seconded by TN, all councillors agreed. MG explained that as NH was unable to be present she had obtained his consent to accept the role if nominated.

3. 03/10/11 – Election of vice-chairman – MG asked for nominations for 2010/11 vice-chairman, MN nominated GC; this was seconded by SA, all councillors agreed. MG handed the meeting over to the vice-chairman.

Open session

GC invited the public to raise any issues, no issues were raised and no comments were received. GC closed the session.

4. 04/10/11 – Declaration of interests – GC asked councillors of any declarations, **none** were received.

5. 05/10/11 - Minutes of Meeting held on 2nd March 2010

GC explained that in accordance with the agreement made in item 16/09/10 the Minutes from meeting 02/03/10, the minutes were passed as a true and accurate record of events, all agreed and they were signed by NH in the presence of the council, excluding SH, on the 17th March 2010.

6. Matters arising

a. 06/10/11 - Pippin Homes Development – GC invited Ivor Sault to comment about

Approved By Chairman _____ on _____ p

Minutes of Meeting 4th May 2010

Poulshot Parish Council

Minutes of Meeting Held at Village Hall

At 19:30 on Tuesday 4th May 2010

progress of the development, IS explained that the revised plans had been re-submitted in February 2010 with no response to date, the new plans have a reduced number of houses and they are currently working on a final layout. He explained that Wiltshire Council are currently thinking that the entrance to the development should be an adopted road and that should the Parish Council have any thoughts on this they would be advised to contact WC with their recommendations. All councillors agreed that a letter should be sent stating their wish for the entrance to remain un-adopted, clerk to draft a letter.

- b. 07/10/11 – Village Green** - SH reported that he personally joined the ‘Open Spaces’ charity group hoping that they would be useful with maintaining the village green. SH feels that they have been little to no help and would not recommend re-joining next year. Nothing further to report.
- c. 08/10/11 – Parish Steward** - GC explained that he had nothing to report although he had spoken to the Parish Steward about making sure the gulley’s at Townsend are kept clear and that the visibility at both entrances to the village is satisfactory.
- d. 09/10/11 - Ponds** - the vice-chairman handed over to the clerk, MG explained that on 9th April 2010 Jan Freeborn from Wiltshire Wildlife came along to carry out a survey of Great Crested Newts which several members of the Village Trust also attended. The conclusion of the survey was that Great Crested Newts are in residence in at least one of the ponds in the village; due to this any maintenance work must now be restricted to non-breeding times i.e. winter. MG raised concerns that the Village Trust and the Parish Council are currently both working to the same goal and requested the council’s permission to liaise with the Village Trust to ensure that the project is not being duplicated. All councillors agreed MG to contact the Village Trust. MG also explained that Jan Freeborn will be conducted a further survey in June and that all are welcome to attend.
- e. 10/10/11 - Playground safety inspection report** - SA reported that all is fine with playground and equipment.
- f. 11/10/11 - Community Area Partnership** –GC explained that as Tim Jalland was unable to attend there was nothing to report.
- g. 12/10/11 - Barleyhill lane and Broadway Lane** – Clerk explained that correspondence had been received from Mr Youatt stating that he would speak to his tenant in due course. TN explained that he had spoken to the tenant and the plan is to level and clear the site when the field is next cultivated. TN to report at next meeting and MG to contact Mr Youatt to confirm this plan.
- h. 13/10/11 - Area Board Meeting** – GC advised that he had attended the recent ABM, points to note were that funding is available to local councils and possible subjects should be considered. One issue that GC felt should be raised is the pavement on Poulshot Road from Belle Vue Farm leading down towards the church, which is poorly maintaining and virtually impassable in safety by pedestrians. JS explained that funding from the Highways Department would very difficult to obtain after the severe weather of the last winter, although he pointed out that Poulshot is about the only village within the AB that has not applied for any funding and would suggest, if the council is so inclined, that they consider possible projects. GC also pointed out that the pavement outside Belle Vue Farm has a water leak and asked Council if they agree that the clerk should contact WC to report this and ask for action. All council agreed, MG to action.

Approved By Chairman _____ on _____ p

Minutes of Meeting 4th May 2010

Poulshot Parish Council

Minutes of Meeting Held at Village Hall

At 19:30 on Tuesday 4th May 2010

- i. **14/10/11 - Tree maintenance** – vice-chairman explained that two quotes had now been received, one from Acer Tree surgeons and one from Trevor Hale Tree surgeon. Council reviewed both quotes and voted unanimously to accept Acer Tree surgeons quote on condition that verification of the removal of the dead Willow in the Green Gardens is included, MG to contact and advise.
- j. **15/10/11 - Community speed watch** – GC advised that two further volunteers were still required for the scheme to run, TN and SH both volunteered and Mr Tony Bremner-Milne's name was also put forward on his behalf. MG to contact AB manager for next step.
- k. **16/10/11 - Sinton's Insurance – Geraldine Currie accident** – GC explained that any accident that occurs to a parishioner in the village would concern the Parish Council, and that the comments recorded in the minutes of the January 2010 meeting were in no way meant with any bias towards any party involved in this Insurance claim. GC asked Mr Gavin Curnow (present at meeting) if he was happy with this statement, Mr Curnow stated that he was happy that the comments from the meeting had now been put into context and felt that caution should be taken to ensure that the minutes actually represent the whole picture of the meeting.
- l. **17/10/11 –Insurance Cover** – the clerk explained that Risk Assessment help is offered by Community First and asked council's permission to gain further details. All councillors agreed, MG to contact Jessica Emery.
- m. **18/10/11 - Recycling Skips** – GC read out a letter received from Wiltshire Council informing of the miss-use of the recent skip placed in the village, SA asked that the skip could be labelled and that their use should be advertised in the Parish Magazine as early as possible, MG explained that notice is usually very short but will ensure that a notice will go in the Parish Magazine. MG to contact WC to ask for signage to be provided.
- n. **19/10/11 – Funding Applications to consider** - GC explained that as previously reported by JS funding is available to the Parish for appropriate projects. One suggestion made was the replacement of the football posts on the village green. SH felt that the posts merely need re-setting and tidying. GC advised having the posts grit blasted, all council agreed to get quotations for work required. MN also raised the issue of the football nets. TN and SH suggested sports activities and equipment for the older children within the village such as basketball hoops and all-terrain pitches. MN suggested that the council ask the children of the village what they would like; all councillors agreed that a notice should be put in the village magazine asking for comments and suggestions. MG to produce a notice for the Parish Magazine. TN also requested that the date of the Lackham Vintage Society Meeting be given to the magazine editor as it has not yet been advertised.
- o. **20/10/11 – Flood Committee** – GC handed over to JS, JS explained that as chairman of the Flood Group for the AB the next meeting is to be held on 12th May 2010 and that all councillors are invited to go along if they have any specific issues. The recent Flood Fair was a great success. Mr Brothers (member of the public) asked if the issues at Townsend could be raised at the flood meeting, JS suggested that the Parish Council send an e-mail to the Flood Secretary about the issue. Mr Brothers asked the council to raise the issue with the Water board of moving the sewage release point out of the village and into open fields. Councillors agreed to take the matter forward to the Flood Meeting. MG to contact the secretary. Mr Tim Gravina (member of the

Approved By Chairman _____ on _____ p

Minutes of Meeting 4th May 2010

Poulshot Parish Council

Minutes of Meeting Held at Village Hall

At 19:30 on Tuesday 4th May 2010

public) raised the issue of water backing up during heavy rain storms, MN explained that the council hopes that any previous problems of this nature have been sorted by the ditch work carried out in 2009 and all councillors agreed that after any further heavy storms a site meeting will be arranged to inspect.

GC and MN suggested that sand bags are purchased by the council and stored at vulnerable sites within the village in case of emergencies, JS explained that sand bags are no longer used and that aqua sacks are the way forward. JS will acquire one to show to the council when available. All councillors agreed to commit to purchasing an amount of 200 when available.

7. 21/10/11 Finances

A. Council agreed payments to

Payable	Net	VAT	Gross
Zurich Municipal Insurance (Via Community First)	386.31	-	386.31
M Goodenough (Clerks Salary Apr-May 2010)	174.16	0	174.16

B. Clerk confirmed the balance at 31/03/2010 end of financial was £2784.50.

C. Clerk confirmed the balance of the accounts as at 30/04/10 is £7224.03 taking into account the above cheques. SH asked MG how many hours she is currently doing MG explained that she does not record her hours, SH said that he was concerned that she is doing more hours than she is being paid for, MG agreed that at this time of year with financial year end the hours are more than usual but that she believes it balances out. MN asked council if they agreed that a salary increase should be implemented with immediate effect, all councillors agreed to a £100 per annum increase from April 2010, the clerk graciously accepted.

D. MN asked if the clerk had decided which laptop would be appropriate for the work, MG explained that SH had shown her his laptop and that she will be getting quotes for the next meeting.

8. 22/10/11 -Planning

A. Applications granted – GC confirmed the applications granted since the last meeting

E/10/0302/FUL	M P Hues, Lodge Farm. Poulshot Road, Poulshot, SN10 1RQ	Alterations to external appearance of farm buildings in connection with conversion to farm shop.	Application reviewed and no objections received from council – permission granted from WC.
---------------	---	---	---

Approved By Chairman _____ on _____ p

Minutes of Meeting 4th May 2010

Poulshot Parish Council

Minutes of Meeting Held at Village Hall

At 19:30 on Tuesday 4th May 2010

9. 23/10/11 – Any other business – Mr Curnow asked to be allowed to raise one more issue, council agreed, Mr Curnow requested that the council consider the First Responder Initiative. He explained that this is a scheme whereby members of the public are trained in First Response First Aid, the council agreed to look at the details of the scheme and review at the next meeting. Mr Curnow to provide more details.

10. 24/10/11 -Next Meeting

The chairman confirmed that the next meeting, would be held on Tuesday 6th July 2010 at 7.30pm in the Village Hall.

Approved By Chairman _____ on _____p

Minutes of Meeting 4th May 2010