

# **Poulshot Parish Council**

Minutes of Meeting Held at Village Hall  
At 19:30 on Tuesday 5<sup>th</sup> January 2010

## **Parish Council Meeting**

### **Attendance**

#### **Attending –**

Mrs Sue Aldridge (SA)  
Mr Malcolm Nixon (MN)  
Mr Steve Housby (SH)  
Mr Tim Nixon (TN)  
Mr Geoff Collett (JC) (Vice-Chairman)  
Maggie Goodenough (MG) *Parish Clerk*

There were 3 members of the public in attendance.

#### **1. 88/09/10- Welcome and apologies**

The vice-chairman opened the meeting and welcomed the public. Apologies received from Nicky Hunloke and Joe Baber.

#### **2. 89/09/10 – Declaration of Interests -** Vice-chairman asked for any declarations of interest none were received.

### **Open Session**

The Vice-chairman opened the session  
No comments were received from the public.  
GC closed the open session

#### **3. 90/09/10 Minutes of Meeting held on 3<sup>rd</sup> November 2009**

GC explained that in accordance with the agreement made in item 16/09/10 the Minutes of the meeting 03/11/09, were passed as a true and accurate record of events, all agreed and they were signed by NH in the presence of the council on the 7<sup>th</sup> December 2009.

#### **4. Matters arising**

- a. 91/09/10 - Pippin Homes Development** – GC invited Ivor Sault to comment about progress of the development, IS explained that further to a meeting with the Planning Officers Pippin Homes are revisiting the layout. IS explained that the application is currently on ice. He suggested that Council may wish to write to the planners with their comments about the preferred road layout reference lighting, tarmac and road adoption. Council agreed to discuss this matter further and draft their comments.
- b. 92/09/10 – Village Green** – GC explained that the Village Green is now registered to the council. SH suggested that an announcement should be placed in the Parish Magazine with regard to the registration and also suggested that research should be completed into control and management of Village Greens. Council agreed and SH to

Approved By Chairman \_\_\_\_\_ on \_\_\_\_\_ p

Minutes of Meeting 5<sup>th</sup> January 2010

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complete the next meeting. Clerk suggested Risk Management procedures should be put in place, with regular walk round checks logged; MN volunteered to complete this council unanimously agreed, MN to report at next meeting.

- c. **93/09/10 – Parish Steward** - GC explained that the Parish Steward is due in the village on 7<sup>th</sup> January 2010, weather permitting.
- d. **94/09/10 Ponds** – Clerk reported that there is no further news at this point, nothing expected before March 2010.
- e. **95/09/10 Playground Safety Inspection Report** – SA explained that all equipment seems ok, SA to report at next meeting.
- f. **96/09/10 Community Area Partnership** – The vice-chairman welcomed Mr Tim Jalland to the meeting and explained that TJ would now be representing the village at the CAP. TJ explained that he wished to raise the profile of the CAP and get the village more involved. At present only four of the eleven villages in the area board group are represented on the CAP; TJ has volunteered to represent the absent villages. TJ would like to hold meetings in the village to increase the partnership's profile. TJ to report at next meeting.
- g. **97/09/10 Barleyhill lane and Broadway Lane** – MN explained that work to the ditching has been completed and that the levelling off will be carried out in the spring, water seems to be flowing well both in Barleyhill Lane and on the green. A comment was received the floor that part of the ditching in Barleyhill Lane had not been completed, GC and MN to inspect and report. Clerk to check with James Youatt with regard extent of ditching requested, to report at next meeting.
- h. **98/09/10 Area Board Meeting** –SH did a brief round up of the construction of the meeting explaining that the main point of interest was the possibility of grants and funding for items such as football posts, council to consider such expenditure.
- i. **99/09/10 Tree maintenance** – GC explained that permission had been granted for the work required and that further quotes are being sought. GC to report at next meeting.
- j. **100/09/10 Community speed watch** – GC explained that six volunteers are required to set up a community speed watch, SA suggested advertising in the Parish Magazine for such volunteers, all council agreed, clerk to liaise with magazine editor.
- k. **101/09/10 Sintons Insurance – Geraldine Currie accident** – GC explained letter received from Sintons Insurance with regard to an incident involving a local resident and a manhole cover. Wiltshire council and Wessex Water have already stated the manhole cover is not their responsibility, the owners of Higher Green Farm have also denied ownership. TN commented that all sewage pipes are the responsibility of the private owner up to the centre of the road and feels that this is Higher Green Farm's responsibility. All councillors agreed with this statement, IS was asked his professional opinion which he stated to be the same. TN commented that as Ms Currie is a parishioner that the council should assist. SH suggested contacting the council's Insurance Company, Zurich, to ask their advice all council agreed. Clerk to contact Insurance Company and report at next meeting.
- l. **102/09/10 Flooding issue at Townsend** – GC explained that an update was expected from Councillor Seed further to the meeting on 5<sup>th</sup> November 2009, this is expected at the next meeting. SH stated that there appeared to be no flooding problem at present.

Approved By Chairman \_\_\_\_\_ on \_\_\_\_\_ p

Minutes of Meeting 5<sup>th</sup> January 2010

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- m. 103/09/10      Definitive Map update** – all councillors have reviewed the map and agreed its content.

**5. 104/09/10              Finances**

a - Council agreed payments to

Payable	Net	VAT	Gross
M Goodenough - Salary Dec-Jan	174.16	0.00	174.16
M Goodenough – Clerks expenses	21.08	0	21.08
Wansboroughs Solicitors	2639.67	375.58	3015.25

b - Clerk confirmed the balance at 05/01/10, taking into account the authorised cheques in this meeting was £3362.26.

c – Clerk explained that on 7<sup>th</sup> December 2009 a finance meeting had taken place at which point the council had unanimously agreed that the precept for 2010/11 will be set at £5000, the precept form was signed in front of council.

d – Council unanimously agreed to re-appoint J S Weeks as the internal auditor and Mazars LLP as the external auditors for 2010/11 financial year. The council unanimously agreed to re-appoint MG as financial officer; this is an employed position with a salary of £1045 per annum.

e – Clerk explained that at the aforementioned finance meeting it was agreed to purchase computer equipment for the clerk’s and any other required council uses, SH to research suitable equipment and report at next meeting.

**6. 105/09/10              Planning** – GC read out the applications received between meetings and the comments sent to Planning.

E/09/1466/LBC	Church Farm Poulshot	Paint front of house	No objections received – permission received
E/09/1589/FUL	Townsend Farm Poulshot	Extend existing cow shed and erect feed hopper	Concerns raised about location of hopper too near to properties. Comments sent o Wiltshire Council
09/12674	Poulshot House 73 Poulshot Road	Lopping of branches on Acacia, Lime and Beech trees	No objections received

**7. Applications granted** – GC confirmed the applications granted since the last meeting.

E/09/1308/TCA	M Goodenough	Tree works on The Green, Crown raising and reduction of
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	Clerk to Poulshot Parish Council	lime tree growing over village hall, re-pollarding of willows on North of Green Gardens, crown cleaning and removal of crossing branches on oak tree Northern end of village
E/09/1271/LBC	Mr Peter Wright 52 The Green Poulshot	Removal of 1960's red brick fireplace/chimney/rusted galvanised liner from within void of the original inglenook fireplace. Making good plastering as existing. The installation of a multi-fuel heating stove with insulated flexible liner. The existing above-thatch chimney stack to be topped with ceramic chimney pot of simple design to compliment cottage.

### **8. 106/09/10 Next Meeting**

The vice-chairman confirmed that the next meeting would be held on Tuesday 2<sup>nd</sup> March 2010 at 7.30pm in the Village Hall.

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Minutes of Meeting 5<sup>th</sup> January 2010